

TOWN OF OCONOMOWOC

APPROVED

BOARD OF SUPERVISORS MEETING

Monday November 17, 2008

Call to Order/Pledge of Allegiance

Chairman Hultquist called the meeting to order at 6:00 p.m. Present were Chairman Hultquist, Supervisors Janis Husak, John Koepke and Brian Wiemer. Also present were Town Attorney William Chapman, Police Lieutenant Russ Paar, Administrator/Planner Jeffrey Herrmann, and Clerk/Treasurer Terry Leaman. Supervisor John Roelandts, Highway Superintendent Owen Salzman and Police Chief James Wallis were absent and excused.

There was 1 resident in attendance.

Approve Minutes: November 3, 2008 Town Board meeting, November 10, 2008 Special Town Board Meeting.

A motion was made by Supervisor Wiemer and seconded by Supervisor Husak to approve the minutes as presented. The motion carried unanimously.

Correspondence: None

Comments from the Floor on Agenda items or any other items: None

OLD BUSINESS:

1. Consider and Act on Audit proposals for 2008.

Chairman Hultquist mentioned that he would like to see a decision made on the three proposals presented to the Board at the last meeting. He talked with Supervisor Roelandts and he favored Rotroff Jeanson or Virchow Krause.

Supervisor Husak asked if Donna Schlender had been spending time in the office.

Supervisor Koepke had talked with Ms. Schlender and he felt that the Town should consider another accountant.

Administrator Herrmann mentioned that he had talked with Virchow Krause regarding the situation and they recommended Rotroff Jeanson for the job. Virchow Krause could then do the audit for 2008.

Supervisor Husak suggested that a call be placed to Rotroff Jeanson to determine if they are interested in helping the Town.

The recommendation was made to table the final decision to the next Board meeting.

NEW BUSINESS:

1. Consider and Act on Holding Tank agreement for Daniel and Nancy Bast, N87W35381 Mapleton Road, Oconomowoc, WI. 53066.

A motion was made by Supervisor Husak and seconded by Supervisor Wiemer to approve the Holding Tank Agreement. The motion carried unanimously.

2. Consider and Act on carry over of Comp time and Vacation time for the Clerk's Office staff and the Town Administrator to 2009.

A motion was made by Supervisor Husak and seconded by Supervisor Koepke to approve the carry over of comp time and vacation to 2009. The motion carried unanimously.

3. Consider and Act on changing the date of the Annual Meeting from April 7, 2009 to April 14, 2009.

A motion was made by Supervisor Husak and seconded by Supervisor Koepke to change the date of the annual meeting to April 14, 2009. The original date conflicted with the Spring Election. The motion carried unanimously.

4. Consider and Act on Contract Amendment/Extension for Town Administrator/Planner.

The only change in the contract was the extension of the due date from February of 2010 to February of 2012. A motion was made by Supervisor Husak and seconded by Supervisor Wiemer to approve the extension of the Administrator's contract. The motion carried unanimously.

5. Consider and Act on possible Loan for future Road Improvements.

Administrator Herrmann indicated that he and Chairman Hultquist met with Bill Cassel of Ehlers and Associates regarding the maturing of the Town's note in 2009 and a possible loan for road improvements for the future. He could structure a loan for \$1,000,000.00 for road improvements payable over five years. There would be little impact to the tax levy because of the reduction of the \$3,000,000.00 loan in 2009. Another option would be to wait for the other debt to be paid off in three years. Several members of the Board didn't like that choice as the roads need improvement now.

A motion was made by Supervisor Koepke and seconded by Supervisor Husak to authorize the Administrator to go forward with the work on the \$1,000,00.00 loan for Road Improvements. The motion carried unanimously.

6. Chairman Hultquist: Nothing

7. Supervisor Reports

a. **John Koepke: Nothing**

b. **Brian Wiemer: Nothing**

- c. **Janis Husak:** Supervisor Husak mentioned the Public Workshop to be held at the Brookshire to talk about the Downtown Oconomowoc Master Plan and Parking solutions. The meeting is on Wednesday, November 19th from 7-9 p.m.
- d. **John Roelandts:** Absent and excused.

8. **Attorney Chapman:** Nothing

9. **Highway Superintendent Salzman:** Absent and excused

10. **Police Lieutenant Russ Paar:** Nothing

11. **Administrator/Planner Herrmann**

a. Consider and Act on attendance at the Plumbing & POWTS Continuing Education classes.

A motion was made by Supervisor Husak and seconded by Supervisor Wiemer to approve the attendance of the Administrator at the training classes. The motion carried unanimously.

b. Update on FEMA submittal.

Administrator Herrmann mentioned that he has all the forms filled out for FEMA. The Town should anticipate receiving well in excess of \$100,000.00 in funding. \$30,000.00 to \$40,000.00 should go to the Westshore developer.

c. Consider and Act on Health Insurance Plan for 2009.

The State of Wisconsin Health plan came back from underwriting with a 60% surcharge for 2009 and a 30% surcharge for 2010. After that the charges would be "normal". The surcharge is due to the experience of our group. The Anthem charge for 2009 increased 14.2%. Administrator Herrmann indicated that the decision needs to be made soon.

Supervisor Wiemer indicated that the state plan would be better in the long run as far as quality of coverage. The individual employee's costs would increase significantly each month.

Supervisor Koepke mentioned that he has a hard time believing that the employees would be better in the long run with the state program. The Town would need to make up the \$180,000.00 in additional costs. In his conversations with the Highway Department they haven't had any problems with the current plan.

The Board decided to have a Special meeting on Thursday, November 20, 2008d at 8:30 a.m. to make a decision on the insurance plan after more information would be available.

12. **Clerk/Treasurer**

a. Approve Operator's licenses per list

A motion was made by Supervisor Husak and seconded by Supervisor Wiemer to approve the operator's licenses. The motion carried unanimously.

13. Approve Vouchers and Checks

A motion was made by Supervisor Wiemer and seconded by Supervisor Koepke to approve the vouchers and checks subject to the review of the Town Administrator. The motion carried unanimously.

14. Adjourn

A motion was made by Supervisor Husak and seconded by Supervisor Wiemer to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 6:37 p.m.

Respectfully submitted,

Terry A. Leaman
Clerk/Treasurer